

Please indicate here which plan has been selected:  
**Enrollment / Change Form** (For all plans including NJ Small Group Employer Benefits Program)



1 Plan Selection					
1A Standard Plans (Indicate co-pay amount and deductible)					1B
HMO	POS	POS +	PPO	Trad	

**2 Subscriber/Member Enrollment or Change - Employee Must Complete in Full**

**New Application**  
 New Hire  
 Open Enrollment  
 Life Event Change  
 Complete all information and sign form.

**Information Change**  
 Provide your Identification Number below and indicate the change(s) you are making. Complete appropriate section(s) and sign at bottom of form.

**Change**  
 Address  
 Last Name  
 Primary Care Office  
 Rehire

**Dependent Membership Change**  
 Add Dependent  
 If adding spouse, indicate marriage date: \_\_\_/\_\_\_/\_\_\_  
 Delete Dependent

**Other Change**  
 COBRA  
 18 mos. eff. date: \_\_\_/\_\_\_/\_\_\_  
 29 mos. eff. date: \_\_\_/\_\_\_/\_\_\_  
 36 mos. eff. date: \_\_\_/\_\_\_/\_\_\_  
 Conversion

**Terminate Contract**  
 Terminated Employment  
 Full-time to Part-time  
 Deceased, date: \_\_\_/\_\_\_/\_\_\_  
 Open Enrollment

I.D. # \_\_\_\_\_

3 Subscriber Information						3A Group/Employer Information	
NOTE: Please complete this section in its entirety, whether you are a new applicant or are making a change						Your Group Administrator must complete this section. This form cannot be processed without this information. <input type="checkbox"/> Check if National Account	
Social Security Number	Last Name	First Name	Middle Initial	Sex <input type="checkbox"/> M <input type="checkbox"/> F	Date of Birth month / day / year	Group Number	Group Name
Street Address			City	State	Zip Code	Account Number	Group Address
Telephone Number (including area code) Home: ( ) - - Work: ( ) - -		Employment Status <input type="checkbox"/> Active <input type="checkbox"/> Retiree	COBR	Marital Status <input type="checkbox"/> single <input type="checkbox"/> married <input type="checkbox"/> divorced <input type="checkbox"/> separated	Previous Health Insurer	Employer Signature and Date	

**3B Complete this section for HMO or POS Only**

Primary Care Office Name \_\_\_\_\_ If Current Physician Check This Box

Primary Care Office 10 Digit HMO Identification Number \_\_\_\_\_

Date of Hire: \_\_\_/\_\_\_/\_\_\_

Date Coverage/Change is Eff. \_\_\_/\_\_\_/\_\_\_

Payroll/Work Location \_\_\_\_\_

Location Name/Phone # \_\_\_\_\_

4 Dependent Information						4A For HMO/POS Only		4B	4C	
Please provide all information for each person to be covered.						Primary Care Office Name		Primary Care Office Number	If Disabled Please Attach Verification <input type="checkbox"/> Yes <input type="checkbox"/> No	If you have listed any dependents in the Dependent Information Section, you must answer the question below. Do any of the dependents listed in this section live at another address? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, who and what address? If any dependent's last name is different from yours, explain the circumstances. Please use the reverse side.
Last Name	First Name	Middle Initial	Sex (M/F)	Date of Birth Month/day/year	Social Security Number	If current Physician, check box at right.				
Spouse								<input type="checkbox"/>		
Child								<input type="checkbox"/>		
Child								<input type="checkbox"/>		
Child								<input type="checkbox"/>		

**5 Other Insurance Informator** To be sure that you receive all the benefits to which you are entitled, you must complete the following.

**5A** \_\_\_\_\_

**5B** Are you or any of your dependents currently receiving Medicare benefits?  
 Yes  No If yes, please give name of recipient.

	Part A (Y/N)	Effective Date	Part B (Y/N)	Effective Date	Medicare Claim #
Self					
Spouse					
Child					

**5C** When you become effective with your policy, will any persons listed on this enrollment form be covered by any other health insurance policy.  
 Yes  No  
 If yes, please give name and policy number of insurance carrier and type of benefits.  
 Ins. Co. Name \_\_\_\_\_  
 Policy Number \_\_\_\_\_  
 Policy Holder \_\_\_\_\_  
 Type of benefits:  
 Health  RX  Dental  Vision

**Who is covered by this policy? List names of those covered.**  
 (1) \_\_\_\_\_  
 (2) \_\_\_\_\_  
 (3) \_\_\_\_\_  
 (4) \_\_\_\_\_

Signature of Employee \_\_\_\_\_ Date Signed \_\_\_\_\_

\*Print as clear as possible in all areas.